

# Maplewood School & Summer Program

2166 Wantagh Avenue

Wantagh, NY 11793

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E-mail: *office@maplewoodschool.com*

## APPLICATION FOR POSITION AS A SUMMER EMPLOYEE

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Town: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Grade Completed as of June 2017: \_\_\_\_\_

(New York State Human Rights Law forbids discrimination on account of race, color, creed, sex, national origin or age)

Education: Please attach a resume (if available) detailing education and employment history.

High School attending/ed: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

College attending/ed: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

Major: \_\_\_\_\_ Degree: \_\_\_\_\_


Experience with children in schools, clubs, etc.: \_\_\_\_\_

Summer Program experience, if any: \_\_\_\_\_

Special abilities: Please rate your knowledge in the field by placing a 1 if you feel comfortable leading the activity, 2 if you have good knowledge, and 3 if you have fair knowledge.

___ Aerobics	___ Baseball	___ Crafts	___ Music	___ Soccer
___ Art	___ Basketball	___ Dance	___ Nature	___ Swimming
___ Baking	___ Computers	___ Dramatics	___ Science	___ Wii

Give full details - team played on, letters and awards: \_\_\_\_\_

over 

Our 2017 dates are June 26<sup>th</sup> - August 18<sup>th</sup>, Monday- Friday 8:30 AM- 4PM. Do you have any conflicts with these dates (ex- college orientation, other job, or vacation)? If yes, please explain: \_\_\_\_\_

Do you hold any certifications in any of the following areas? If yes, please provide the date the course was completed on, the expiration date, and the course provider (ex-American Red Cross). Please provide a copy of any certifications you may hold.

CPR \_\_\_\_\_ First Aid \_\_\_\_\_ EMT \_\_\_\_\_

Nassau County Lifeguard \_\_\_\_\_ Water Safety Instructor \_\_\_\_\_

What would you like to do this summer? \_\_\_\_\_

If 21, are you willing to drive a mini-van? \_\_\_\_\_

Who referred you to Maplewood? (List one person only) \_\_\_\_\_

Remarks - anything you would like to add? \_\_\_\_\_

Along with a completed employment application you will need to have 3 Maplewood Reference forms filled out. These forms should be filled out by a current or former supervisor, teacher, coach, or neighbor. Please do not have relatives or friends fill the form out.

Please note: It is a mandatory requirement that all employees provide a completed health form. All employees under the age of 21 must have on file a copy of their birth certificate. All employees under 18 years of age will be required to submit valid working papers. Working papers can be obtained through your guidance counselor. By signing this application I understand that a personal/criminal background check will be performed.

Date: \_\_\_\_\_ Applicants Signature \_\_\_\_\_

I \_\_\_\_\_ (Name) certify that all the information provided on this application is true.

OFFICE USE ONLY:

Date: \_\_\_\_\_

Position: \_\_\_\_\_ Salary: \_\_\_\_\_

Comments: \_\_\_\_\_